



Woking Joint Committee

Together shaping our Borough

Opportunity to ask questions of your local
Councillors from 6.00pm for up to 30 minutes

6.00pm – 9.40pm

Wednesday, 24 September 2014

**Woking Borough Council Civic Offices
Gloucester Square
Woking, Surrey, GU21 6YL**

Surrey County Council Appointed Members

**Liz Bowes, Woking South East (Chairman)
Ben Carasco, Woking North
Will Forster, Woking South
Linda Kemeny, Woking South West
Saj Hussain, Knaphill and Goldsworth West
Colin Kemp, Goldsworth East and Horsell Village
Richard Wilson, The Byfleets**

Woking Borough Council Appointed Members

**Cllr Graham Chrystie, Pyrford
Cllr Gary Elson, West Byfleet
Cllr Beryl Hunwicks, Horsell West
Cllr Tina Liddington, Hermitage and Knaphill South
Cllr Liam Lyons, Mount Hermon West
Cllr John Kingsbury, St Johns and Hook Heath (Vice-Chairman)
Cllr Mazaffar Ali, Maybury and Sheerwater**

Chief Executive
Ray Morgan
Woking Borough Council

Chief Executive
David McNulty
Surrey County Council

You can get involved in the following ways

Ask a question

If there is something you wish know about how your council works or what it is doing in Woking, you can ask the joint committee a question about it. Woking Joint committee provides an opportunity to raise questions, informally, up to 30 minutes before the meeting officially starts. If an answer cannot be given at the meeting, they will make arrangements for you to receive an answer either before or at the next formal meeting.

Write a question

You can also put your question to the joint committee in writing. The committee officer must receive it a minimum of 4 working days in advance of the meeting.

When you arrive at the meeting let the committee officer (detailed below) know that you are there for the answer to your question. The committee chairman will decide exactly when your answer will be given and may invite you to ask a further question, if needed, at an appropriate time in the meeting.

Get involved





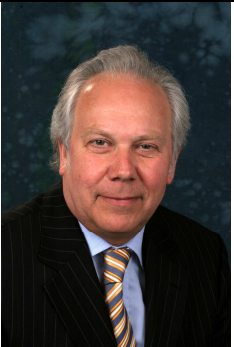






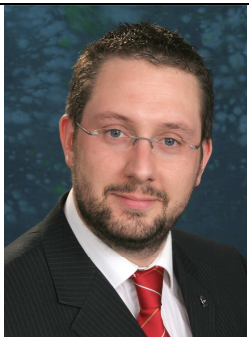

Sign a petition

If you live, work or study in Woking and have a local issue of concern, you can petition the joint committee and ask it to consider taking action on your behalf. Petitions should have at least 30 signatures and should be submitted to the committee officer 2 weeks before the meeting. You will be asked if you wish to outline your key concerns to the committee and will be given 3 minutes to address the meeting. Your petition may either be discussed at the meeting or alternatively, at the following meeting.

Thank you for coming to the Woking Joint Committee meeting

Your Partnership Officer is here to help. If you would like to talk about something in today's meeting or have a local initiative or concern please contact them through the channels below.

Email: sarah.goodman@surreycc.gov.uk
Tel: 01483 518095

				
<p>Liz Bowes (Chairman) Liz.bowes@surreycc.gov.uk Woking South East</p>	<p>Cllr John Kingsbury (Vice Chairman) Cllrjohn.kingsbury@woking.gov.uk St John's and Hook Heath</p>	<p>Cllr Mazzafar Ali Cllrmazzafar.ali@woking.gov.uk Maybury and Sheerwater</p>	<p>Ben Carasco Ben.carasco@surreycc.gov.uk Woking North</p>	<p>Cllr Graham Chrystie Cllrgraham.chrystie@woking.gov.uk Pyrford</p>
				
<p>Cllr Gary Elson Cllrgary.elson@woking.gov.uk West Byfleet</p>	<p>Will Forster Will.forster@surreycc.gov.uk Woking South</p>	<p>Cllr Beryl Hunwicks Cllrberyl.hunwicks@woking.gov.uk Horsell West</p>	<p>Saj Hussain Saj.hussain@surreycc.gov.uk Knaphill and Goldsworth West</p>	<p>Linda Kemeny Linda.kemeny@surreycc.gov.uk Woking South West</p>
				
<p>Colin Kemp Colin.kemp@surreycc.gov.uk Goldsworth East and Horsell Village</p>	<p>Cllr Tina Liddington Cllrtina.liddington@woking.gov.uk Hermitage and Knaphill South</p>	<p>Cllr Liam Lyons Cllrliam.lyons@woking.gov.uk Mount Hermon West</p>	<p>Richard Wilson Richard.wilson@surreycc.gov.uk The Byfleets</p>	

For councillor contact details, please contact Sarah Goodman
Community Partnership and Committee Officer 01483 518095 sarah.goodman@surreycc.gov.uk or
visit www.woking.gov.uk or www.surreycc.gov.uk/woking

GUIDANCE ON USE OF INFORMATION TECHNOLOGY (IT) AND SOCIAL MEDIA AND ON THE RECORDING OF MEETINGS

Those wishing to report the proceedings at the meeting will be afforded reasonable facilities for doing so; however, there is no legal requirement to enable audio or video recordings or use of IT and social media during the meeting. The final decision on whether a member of the public or press may undertake these activities is a matter for the Chairman's discretion.

All mobile devices (mobile phones, BlackBerries, etc) should be switched off or placed in silent mode during the meeting to prevent interruptions and interference with any Public Address (PA) or Induction Loop systems. Those attending for the purpose of reporting on the meeting may use mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. This is subject to no interruptions, distractions or interference with any PA or Induction Loop systems being caused. The Chairman may ask for mobile devices to be switched off in these circumstances.

Any requests to record all or part of the meeting must be made in writing, setting out the parts of the meeting, purpose and proposed use of the recording, to the Chairman prior to the start of the meeting. In considering requests to record the meeting, the Chairman will take into consideration the impact on other members of the public in attendance. The Chairman may inform the committee and any public present at the start of the meeting about a proposed recording, the reasons and purpose for it and ask if there are any objections. The Chairman will consider any objections along with any other relevant factors before making a decision. The Chairman's decision will be final, but s/he may ask for recordings to be ceased in the event that they become a distraction to the conduct of the meeting and may request a copy and transcript of any recording made.

Broadcasting on the Web

Please note the meeting will be filmed and will be broadcast live and subsequently as an archive on the Council's website (www.woking.gov.uk, www.surreycc.gov.uk/webcasts). The images and sound recording will also be used for training purposes within the Council. The broadcast will be stopped if any confidential/Part II items on the agenda are reached. Generally the public seating areas are not filmed. However by entering the meeting room and using the public seating area, you are consenting to being filmed.

The Chairman of the meeting has the discretion to terminate or suspend filming, if in his/her opinion continuing to do so would prejudice the proceedings of the meeting or, on advice, considers that continued filming might infringe the rights of any individual.

As cameras are linked to the microphones, could Members ensure they switch their microphones on before they start to speak and off when finished and do not remove the cards which are in the microphones.

The agenda for the meeting is set out below.

If you would like a copy of this agenda or the attached papers in another format, e.g. large print, Braille, or another language please call Sarah Goodman, Community Partnership and Committee Officer on 01483 518095 or write to the Community Partnerships Team at or sarah.goodman@surreycc.gov.uk

This is a meeting in public. If you would like to attend and you have any special requirements, please contact us using the above contact details.

OPEN PUBLIC QUESTIONS

Members of the public and local businesses are invited to ask questions of Councillors about council services in the community. No advance notice is needed. If answers cannot be provided on the evening, then a written reply will be provided after the meeting.

AGENDA

PART 1 - IN PUBLIC

1 APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2 MINUTES OF PREVIOUS MEETING

(Pages 1 - 16)

To approve the minutes of the previous meeting as a correct record and agree that the Chairman signs the minutes.

3 DECLARATIONS OF INTEREST

To receive any declarations of disclosable pecuniary and other interests from Members in respect of any item to be considered at the meeting.

NOTES:

- Members are bound by the Code of Conduct of the authority which appointed them to the Woking Joint Committee.
- In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member's spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living with as if they were civil partners and the member is aware they have the interest.
- Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests.
- Members must notify the appropriate Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

4 PETITIONS

To receive any petitions in accordance with Standing Order 14.1. Notice should be given in writing or by email to the Community Partnership and Committee Officer at least 14 days before the meeting. Alternatively, the petition can be submitted on-line through Surrey County Council or Woking Borough Council's e-petitions website as long as the minimum number of signatures (30) has been reached 14 days before the meeting.

Petitions received:

- a) Health care facilities in Byfleet village

5 WRITTEN PUBLIC QUESTIONS

To answer any questions from residents or businesses within the Woking Borough area in accordance with Standing Order 14.2. Notice should be given in writing or email to the Community Partnership and Committee Officer by 12 noon four working days before the meeting.

6 WRITTEN MEMBER QUESTIONS

To receive any written questions from members under Standing Order 13. The deadline for member questions is 12 noon four working days before the meeting.

EXECUTIVE ITEMS

7 CREATING OPPORTUNITIES FOR YOUNG PEOPLE - EARLY HELP (Pages 17 - 34)

[Jeremy Crouch/Sue Barham]
(Approximate starting time – 6.50pm)

To approve the local priorities for Local Prevention in Woking and receive an update on the current local prevention and youth centre commissions, Integrated Youth Strategy and the Surrey County Council Youth Centre estate in Woking.

8 PROGRESS REPORT ON WOKING LIBRARY REFURBISHMENT (2012) AND BYFLEET COMMUNITY PARTNERED LIBRARY (Pages 35 - 44)

[Rose Wilson/John Case]
(Approximate starting time – 7.10pm)

To update the committee on Woking Library and Byfleet Community Partnered Library.

9 ROAD SAFETY OUTSIDE SCHOOLS REPORT: HORSELL C OF E JUNIOR SCHOOL (Pages 45 - 56)

[Rebecca Harrison/Duncan Knox]
(Approximate starting time – 7.25pm)

To consider the nature and extent of road safety issues outside Horsell Junior School and possible measures which could be taken, following a petition presented to the Joint Committee

10 HIGHWAYS UPDATE (Pages 57 - 64)

[Andrew Milne]
(Approximate starting time – 7.40pm)

To update the committee on highways schemes within the borough

- 11 PROPOSED AMENDMENTS TO THE BOROUGH COUNCIL OF WOKING (WOKING TOWN CENTRE) (TRAFFIC REGULATION) ORDER 1994** (Pages 65 - 72)
- [Geoff McManus/Douglas Spinks]
(Approximate starting time – 7.55pm)
- To approve the advertisement and implementation of an amendment to an existing Traffic Regulation Order to fully pedestrianise Commercial Way between Chapel Street and Cawsey Way.
- 12 ON STREET PARKING ENFORCEMENT REPORT** (Pages 73 - 80)
- [Geoff McManus]
(Approximate starting time – 8.05pm)
- To update the committee regarding on street parking management and enforcement within Woking.
- 13 2014 WOKING PARKING REVIEW** (Pages 81 - 140)
- [David Curl]
(Approximate starting time – 8.15pm)
- To agree changes to parking restrictions within Woking
- 14 OPERATION HORIZON UPDATE** (Pages 141 - 152)
- [Mark Borland/Jane Young]
(Approximate starting time – 8.35pm)
- To update the committee on Operation Horizon
- 15 LOCAL SUSTAINABLE TRANSPORT FUND: UPDATE, BUS CLEARWAYS AND BUSINESS TRAVEL FORUM** (Pages 153 - 190)
- [Paul Fishwick]
(Approximate starting time – 8.50pm)
- To update members on the LSTF capital programme and to consider proposals for bus clearways as well as Business Travel Forum applications.
- 16 WOKING BOROUGH LOCAL TRANSPORT STRATEGY AND FORWARD PROGRAMME** (Pages 191 - 282)
- [Caroline Tuttle/Paul Fishwick]
(Approximate starting time – 9.05pm)
- To consider the Woking Borough Local Transport Strategy and Forward Programme.

- 17 COMMUNITY INFRASTRUCTURE LEVY GOVERNANCE ARRANGEMENTS** (Pages 283 - 298)
- [Jeni Jackson]
(Approximate starting time – 9.15pm)
- To agree the governance arrangements for the Community Infrastructure Levy in Woking.
- 18 JOINT COMMITTEE SUB-COMMITTEES AND TASK GROUPS** (Pages 299 - 302)
- [Sarah Goodman/Sue Barham]
(Approximate starting time – 9.30pm)
- To agree revised membership of the Community Safety-Sub-Committee and the Youth Task Group.
- 19 FORWARD PROGRAMME** (Pages 303 - 306)
- [Sarah Goodman/Sue Barham]
(Approximate starting time – 9.35pm)
- To note the forward programme of the Woking Joint Committee.